

BANK OF SIERRA LEONE
REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY FIRM TO
UNDERTAKE A BASELINE SURVEY ON FINANCIAL INCLUSION AND DEVELOP A
FINANCIAL INCLUSION DATA TEMPLATE

Date of Issue – August 5, 2022
Procurement Number: BSL/FSDU/NCB/2022/0001

The Bank of Sierra Leone (BSL) has received a grant from the Alliance for Financial Inclusion (AFI) to support its financial inclusion projects. The BSL intends to apply part of the funding for the hiring of a firm to conduct a Baseline Survey on Financial Inclusion in Sierra Leone and Develop a Financial Inclusion Data Template, reference number **BSL/FSDU/NCB/2022/0001**

Objective

The overall objectives of this project is to develop a financial inclusion data template and measure financial inclusion in Sierra Leone in terms of access (availability of financial products and services and accessibility of institutions that offer them), usage (uptake of financial products and services), and quality (consumer experience); and to generate demand-side data on financial inclusion that would enable the BSL to identify gaps, set priorities, monitor progress, and craft evidence-based financial inclusion policies.

Key Qualification Requirements and Shortlisting Criteria include the following:

- The consulting firm shall have the relevant experience developing a data template and conducting similar baseline and end-line evaluations and assessments the firm must have a valid practicing membership certificate of the society.

Specific Professional Qualification Required

- Academic Qualifications
 - I. Masters degree in Social Sciences, statistics or other related fields.
This assignment requires the services of a firm that can demonstrate skills relating to analytical capacity (especially collection and analysis of disaggregated data)
- Experience
 - i. Minimum of 5 years of experience of conducting baseline studies in financial sector
 - ii. Experience of data collection
 - iii. Proven writing, analysis and presentation skills
 - iv. Fluency in written and spoken English
 - v. Working experience with the United Nations or similar organisation would be an asset

- The firm should have knowledge and experience on issues of financial inclusion.
- The applicant must identify the core management and technical team, their technical expertise in sample and data template design, statistical analysis, field work, questionnaire review, and overall project management.

Timeline

The anticipated timing of the project is three (3) months from the time of selection of the Research Firm. Questionnaire and sample design phases are estimated to be completed within 2 weeks.

The data collection, analysis and final report needs to be completed within the remaining 10 weeks.

Expression of Interest must be delivered to the address below on or before **September 2, 2022 at 2:00 p.m. Sierra Leone Time.**

All EOI's must be accompanied by:

- A valid Business Registration Certificate
- A valid Tax Certificate
- A valid NASSIT Certificate (for national firms only)
- Documentary evidence of similar services performed.

Interested firms may obtain further information at the address below from 10:00 a.m. to 4:00 p.m., Monday to Friday or by email: procurement@bsl.gov.sl.

Expressions of Interest **must be delivered by hand or courier** to the address below not later than **September 2, 2022 at 2:00p.m** and labelled **“EXPRESSION OF INTEREST - CONSULTANCY FIRM TO UNDERTAKE A BASELINE SURVEY ON FINANCIAL INCLUSION AND DEVELOP A FINANCIAL INCLUSION DATA TEMPLATE”**.

Electronic submissions shall not be accepted.

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